MA / PG Diploma in Christian management
PROSPECTUS – 2021

"CHRISTIAN INSTITUTE OF MANAGEMENT", CHENNAI, is a national organisation imparting management education, management training, organisational development services and providing publications relevant to management of Churches of all denominations, ministries, NPOs, Institutions and other organisations. CIM has been offering management courses for 14 years through the self study mode. In keeping with the times, CIM is now offering courses in the online platform.

The "MARTIN LUTHER CHRISTIAN UNIVERSITY, SHILLONG, is a state private university which was established in 2005 by an Act of the Meghalaya State Legislature and approved by UGC. The Governor of Meghalaya is the Visitor. The University is offering programmes in various streams of Arts, Science, Commerce and Christian Studies.

The MA in Christian Management programme, being offered under the Faculty of Theology of the University, does not fall under the UGC programmes.[1]

OBJECTIVE OF THE PROGRAMME:

The main objective of these programmes is to build managerial capacity of leaders through a systematic process of learning aimed at providing Kingdom solutions to the management challenges of Churches, Missions and NGOs. The programme will enhance the knowledge, attitude and skills of the serving or aspiring leaders in the areas of management, leadership and legal to build the Churches, Institutions, and NGOs with Biblical standards.

Organizations that are desirous of equipping their executives / staff for better performance and leadership may sponsor them to these programmes.

COURSE OUTCOMES:
- The leaders trained, practice biblical management principles and discharge their current and future responsibilities effectively and efficiently.
- Churches and other NPOs compliant and will have accountability standards according to Biblical levels (beyond the law of the land)
- Churches and other NPOs develop sound organizational and governance structures and practices for achieving their desired vision

BENEFICIARIES:
- Priests / Pastors / elders of Churches, and Pastorate Committee Members
- Leaders of Ministries and NGOs
- Bible / Theology College Faculty members & Graduates
- Professionals in the corporate field who are / would like to get involved in the leadership responsibilities of Churches /ministries / NPOs

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[1] Thus, the degree doesn't guarantee qualification for Govt. jobs nor admission to other Universities for higher studies. It is up to such bodies to take a decision on the same.

ADMISSION:

CIM enrolls participants once a year for the MA and PG Diploma in Christian Management. The learners could earn the required credits for PG Diploma and MA through two different streams (online & modular) of courses.

ELIGIBILITY:

The basic eligibility is a University Graduation in any subject. Those who have completed theological studies from Serampore / ATA Affiliated or accredited institutions at the Graduate level also would be admitted.

FACULTY:

The resource persons are national level experts in the specified areas with academic qualifications and practical experience.

PARTNERSHIP:

CIM also partners with an organisation / Church to equip its staff (minimum of 15 members). The modules are customised to suit their specific needs. CIM conducts the orientation and workshop at the partnering institute. The travel, boarding and lodging costs of the resource persons are borne by the partnering institute.

Academic project/ Research Paper

MA learners can do a Research Project /Academic Paper by the end of second year. It should consist of extensive research and a strict methodology. The learner must show the ability to work independently in a scholarly manner.

It should be no less than 15,000 words and no more than 20,000 words in length (i.e., 50 – 60 pages, excluding bibliographic references. The project fetches 4 credits.

CERTIFICATION:

PG Diploma in Christian Management will be awarded for those who have successfully completed a minimum of 32 credits and MA to those who have completed a minimum of 64 credits through various non-repetitive combinations of Christian management courses. Martin Luther Christian University would award the degree/diploma on successful completion of the programme.

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MODE OF DELIVERY:
1. The candidates need to register in advance for the MA / PG Diploma programme.
2. Upon receipt of application and fees, provisional admission is granted to the candidates and after acceptance by the University, the admission would be confirmed.
3. The candidates will do a combination of Modular Courses and Online Courses as prescribed for the MA programme (64 credits) and any combination of non-repetitive courses to earn PG Diploma in Christian Management (32 credits).
4. Each modular course fetches 10 credits and online course 4 credits. This includes credits for experiential learning; two in the case of modular and one in the case of online courses.
5. The modular courses will have about 24 hours of online sessions spread across four months. Once the various pandemic and lockdown measures are relaxed, modular courses may have four days of workshop and four months to complete the course. The participation in workshops is compulsory. In case if any workshop is missed the learners need to attend the same in the following year.
6. The duration of each online course is one month. It consists of video lectures, webinars and other digital learning materials.
7. All learners will be added to the online learning platform of CIM and they could access the learning materials and participate in discussion forums / webinar etc.
8. The evaluation for each modular course / online course will be done in its format and the total of the same will be added for the purpose of certification.

REQUIREMENTS FOR ONLINE LEARNING:
- Desktop / Laptop with good internet connectivity
- Computer Literacy and ability to log in and access the learning materials.
- Participation in Discussion forums (offline) / Webinars

ONLINE PLATFORM:
CIM presently uses the Online Platform powered by Moodle as its Learning Management System. Upon registration, the learners are provided the link for registering in the platform and are added to the respective courses.

DURATION:
The minimum duration of MA is 2 years and PG Diploma 1 year. A candidate can take a maximum of 5 years from the time of registration for completion of MA and 3 years for PG Diploma.

The programme starts on the first week of August 2021.

PROGRAMME COST:

Fee structure is planned for every academic year.

The following is the fee structure for the Academic Year 2021-22:

MA Fees

1st Year -38,350 (Rs. 32500 +GST 18%)

The following installment scheme also is available
- 1st Installment   - Rs 20,060 (Rs 17,000+GST 18%)
- 2nd Installment   - Rs 20,060 (Rs 17,000+GST 18%)

2nd Year - 33,040 (28,000+ 18%) *
- 1st Installment   - Rs 20,060 (Rs 17,000+GST 18%)
- 2nd Installment   - Rs 14,750 (Rs 12,500+GST 18%)

The 2nd Year fees mentioned above might change during the next academic year.

PG Diploma

Fees – Rs. 38,400 (33,000 + 5,400)

The following installment scheme also is available
- 1st Installment   - Rs 20,060 (Rs 17,000+GST 18%)
- 2nd Installment   - Rs 20,060 (Rs 17,000+GST 18%)

There would also be Convocation Fee & Migration fee (as applicable) at the end of the course.

Payment Schedule

Year 1
1st Instalment – 15 July 2021
2nd Instalment – 30 November 2021

Year 2
1st Instalment – 15 July 2022
2nd Instalment – 15 February 2023

COURSES:

The course combination for Year 1 will be as follows for all participants:

Year 1

Type	Course Titles	Credits
Modular Courses	1. Organisation Management 2. Financial Management 3. Human Resource Management	30
Online	1. Biblical Understanding of Management	4
	Total Year Credits	**34**

In Year 2, participants will be given the opportunity to choose from either of the following two options:

Year 2 (Option 1)

Type	Course Titles	Credits
Modular Courses	1. Legal Requirements for Churches & NGOs 2. Indigenous Resource Mobilisation 3. Project Management	30
Online	1. Governance	4
	Total Year Credits	**34**

Year 2 (Option 2)

Type	Course Titles	Credits
Modular Courses	1. Legal Requirements for Churches & NGOs 2. Project Management OR Indigenous Resource Mobilisation	20
Online	1. Governance 2. Organisation Behaviour & Development OR Communication	8
Other	1. Research Paper	4
	Total Year Credits	**32**

For PG Diploma, learners can take any combination of non-repetitive courses with a minimum of 40 credits. The following links give the list of courses offered by CIM as of now.

1. Online Courses: www.cimcourses.in/onlinecourses/syllabus/
2. Modular Courses: www.cimcourses.in/courses/modular-courses/

Modular Stream:

Course Requirements & Evaluation

There are seven components for evaluation:

1. **Summary of the Chapters** (15%)
A summary of 400 words for every chapter is to be submitted at the completion of each chapter. Learners are required to write the summary in their own words after reading through the course material.

2. **Application Oriented Questions -AOQS (15%)**
A learner must participate in AOQ forum by responding to all the leading questions given (in at least 200 words) and respond to the answers given to other learners (responses in a minimum of 100 words). Learners are encouraged for further discussions.

3. **Tasks (20%)**
Learners should complete one task suggested by a faculty member during the course as a group work. Faculty members will give relevant tasks to the learners. The tasks prepared by the learners will be presented to all group.

a) A learner will be doing one task only during the course, consists of five hours of work.
b) 10% of the mark is for the task and 5 % will be for presentation.
c) 5% is for peer evaluation by the learner's group members regarding their contribution toward the task

4. **Quiz (10%)**
Learners are required to take the **Quiz** at the completion of each chapter. They are required to complete all 10 quizzes. They have only one chance for attempting each quiz. There will be ten questions and 10 minutes to complete each quiz.

5. **Course Paper (25%)**
a. A major paper has to be prepared by a learner for each course.
b. It is expected that a learner should refer to a minimum of 3 additional literature/ article/ or published books which could be printed books or online literature.
c. They are supposed to write reference notes at every quotation or ideas taken from a book or material and bring their analysis and application from their own context/ organisation they represent. Even if an information is collected from online source, the link of the source of should be provided in the paper. Plagiarism is strictly prohibited. If found copying from other

sources without providing reference, such papers will be rejected outright. If a learner is found doing it, he or she may be disqualified from doing the course under CIM.

6. Timely submission of assignments (10 %)

7. Discussion forum (5%)

Online Stream:
1. **Online exams** (objective type) to be conducted at the end of each unit (weekly basis) - (40% of total marks).
2. **Assignments** – one application-oriented question from each unit to be answered in 250 words (40% of total marks).
3. **Learning Engagement** - Participation in Webinar, Timely completion of tests and quality participation in Discussion Forum - (20% of total marks).

The overall performance of the learners will be given in terms of Grades, Grade Point Average (GPA) and Cumulative GPA (CGPA).

The candidate needs to have satisfactory performance in each course to be eligible for the certificate.

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SCHEDULE

YEAR 1

Particulars	Date
Biblical Understanding of Management (Online)	August 2021
Organisation Management (Modular)	September – December 2021
Financial Management (Modular)	January 2022 – April 2022
Human Resource Management (Modular)	May – August 2022

YEAR 2 [Option 1]

Particulars	Date
Legal Requirements for Churches & NGOs (Modular)	September – December 2022
Governance (Online)	February 2023
Indigenous Resource Mobilisation (Modular)	March – June 2023
Project Management (Modular)	July – October 2023

YEAR 2 [Option 2]

Particulars	Date
Legal Requirements for Churches & NGOs (Modular)	September – December 2022
Organisation Behaviour & Development (Online)***	January 2023
Governance (Online)	February 2023
Indigenous Resource Mobilisation (Modular)**	March – June 2023
Communication (Online)***	May 2023
Project Management (Modular)**	July – October 2023
Research Paper	October 2023

*** The learner can choose either between IRM or PM*
*** The learner can choose either between OBD or Communication*

Application

Application for the programmes can be done only through the website – www.cimcourses.in/ma

Last date for Enrolment is 15 July 2021

OTHER ACADEMIC PROGRAMMES:

1. **MASTER OF CHRISTIAN MANAGEMENT -** CIM also offers Masters in Christian Management certified by Christian Institute of Management. The course is offered at the Masters level however, admission is open to all with two years of ministry experience. The pattern of the programme is similar to that of MA in Christian Management.

2. **DIPLOMA IN CHRISTIAN MANAGEMENT-** This Diploma programme too is certified by Christian Institute of Management. The course is offered at the Masters level, however, admission is open to all with two years of ministry experience. The pattern of the programme is similar to that of PG Diploma in Christian Management.

3. **EXECUTIVE PROGRAMME IN CHRISTIAN MANAGEMENT (ONLINE)** – This is a 100% online programme consisting of 12 courses with one year duration. The course has options of certification from either MLCU or CIM.

4. **CERTIFICATE IN CHRISTIAN MANAGEMENT** – CIM offers short courses of four months duration on specific areas of Management. These courses could also be tailored to suit the needs of individual organizations.

5. **Ph.D-** CIM also offers Ph.D in Christian Management in association with Martin Luther Christian University (MLCU), Shillong, New admissions starts from September.

FOR FURTHER DETAILS PLEASE CONTACT:

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